*PART 1 – PUBLIC DOCUMENT

TITLE OF REPORT: 4th QUARTER MONITORING REPORT ON KEY PROJECTS FOR 2019-20

REPORT OF: THE CONTROLS, RISK AND PERFORMANCE MANAGER

EXECUTIVE MEMBER: LEADER OF THE COUNCIL

CURRENT COUNCIL PRIORITY: ATTRACTIVE AND THRIVING / PROSPER AND PROTECT / RESPONSIVE AND EFFICIENT

NEW COUNCIL PRIORITY: BE A MORE WELCOMING AND INCLUSIVE COUNCIL / BUILD THRIVING AND RESILIENT COMMUNITIES / RESPOND TO CHALLENGES TO THE ENVIRONMENT / ENABLE AN ENTERPRISING AND CO-OPERATIVE ECONOMY / SUPPORT THE DELIVERY OF GOOD QUALITY AND AFFORDABLE HOMES

1.   EXECUTIVE SUMMARY

This monitoring report provides a 4th quarter update on the delivery of the key projects for 19/20, first identified to the Committee in March 2019.

2.   RECOMMENDATIONS

2.1.   That delivery against the key projects for 19/20 be noted and commented on by the Overview & Scrutiny Committee.

3.   REASONS FOR RECOMMENDATIONS

3.1.   To enable achievements against the key projects for 2019/20 to be considered

4.   ALTERNATIVE OPTIONS CONSIDERED

4.1.   There are no alternative options as this is a monitoring report.

5.   CONSULTATION WITH RELEVANT MEMBERS AND EXTERNAL ORGANISATIONS

5.1.   No external consultation has been undertaken in the preparation of this report as it is a monitoring report. Members will, however, be aware that a report setting out the key projects was brought to this Committee on 19 March 2019.

6.   FORWARD PLAN

6.1   This report does not contain a recommendation on a key Executive decision and has therefore not been referred to in the Forward Plan.

7.   BACKGROUND

7.1.   This report provides details on the status of the key projects for 19/20. It does not include any projects initiated after the document was agreed and is not a full report on all the projects that the Council is undertaking

7.2.   This report summarises the status of each of the key projects. The following symbols have been used to summarise progress.

Status key	
🛑	Project Halted / funding not available/ Extremely Late
🔺	Project behind original due date/ unlikely to hit original due date.
▶	Project not due for completion in 2018/19 or has not reached due date
-	Project Pending
✅	Project Completed.

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8.   RELEVANT CONSIDERATIONS

8.1.   The 4th Quarter monitoring report against key projects for 2019/20 is included in Appendix A.

8.2.   Appendix A includes the original milestones which were reported to this Committee in March 2019 and progress made against those actions. In addition, updates may have been provided to Executive Members and where relevant through the Members Information Service. Progress against some, will also have been monitored through the Capital monitoring reports to the Finance Audit and Risk Committee and to Cabinet.

8.3.   At the September 2018 meeting of the Overview and Scrutiny meeting it was requested that the Service Manager- Waste be requested to publish details of the statistics regarding reports of missed bins and calls made regarding this and communicate the details publicly. In order to fulfil this request, a more detailed update on the Waste Project has been provided at each meeting.

8.4.   Following the return of the Waste Manager and handover process, it has not been possible to produce the data for this quarter. However regular updates will resume in

MIS going forwards. In addition, a Management indicator will be monitored from April 2020 giving the number of missed bins per 1,000 and it is proposed that this information is brought before this Committee, from April 2020 onwards, replacing the current Waste update. The data for 2019-20 has been included as Appendix B.

8.5. Updates on Brexit have now been incorporated into the regular monitoring reports for 2019/20. Whilst not a traditionally defined project for the Council, it was decided that this would provide the best mechanism to monitor key issues and risk and report back on any actions undertaken

8.6. In the 3rd Quarter monitoring report for 1920 the North Hertfordshire Community Facility and Town Hall project was reported as a completed project and has therefore been removed from future monitoring reports.

9. LEGAL IMPLICATIONS

9.1. No direct legal implications arise from this report. Legal implications for the projects listed in Appendix A are considered as part of those projects and will include (but are not limited to) governance, property, planning and contractual issues. Under the Local Government Act 2000 there is a legal requirement for Councils operating Executive arrangements to appoint an overview and scrutiny committee with remit to review decisions and other actions.

9.2. Overview and Scrutiny's terms of reference include at paragraph 6.2.7(s) of the Constitution "to review performance against the Council's agreed priorities and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or service areas". This report gives the Committee an opportunity to comment on progress made against the projects that have been identified for delivery against the Council's objectives.

10. FINANCIAL IMPLICATIONS

10.1. There are no specific revenue implications.

10.2. The actions identified were resourced through the corporate business planning process cycle for 2019/20 that was undertaken in 2018/19. A number of these projects formed part of the Council's capital programme for 2019/20.

10.2 The Council continues to face difficult spending decisions in view of the reduction in government support in future years and the availability of funding continues to impact on the projects that can be undertaken.

11. RISK IMPLICATIONS

11.1. The Lead Officer for each project is responsible for identifying any risks to the successful delivery of the Project

11.2. Some of these major projects have been identified as Corporate Risks for the Council and these are monitored by Risk Management Group and the Finance Audit and Risk Committee. These include:

- Local Plan
- Improve Use of Council Assets
- Brexit

12. EQUALITIES IMPLICATIONS

12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2. By reporting delivery against the key projects for 2019/20 this provides a means to monitor whether the council are meeting the stated outcomes of the district priorities, its targets or delivering accessible and appropriate services to the community to meet different people's needs. This assists the Council to fulfil a number of its obligations arising from the Public Sector Equality Duty.

13. SOCIAL VALUE IMPLICATIONS

13.1. The Social Value Act and "go local" requirements do not apply to this report.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report. Environmental Impact Assessments will be undertaken where required for individual projects.

15. HUMAN RESOURCE IMPLICATIONS

15.1.1 There are no additional human resource implications arising from this monitoring report. The resources needed to deliver projects should be considered through the Corporate Business Planning process.

16. APPENDICES

16.1 Appendix A – 4th Quarter Monitoring against Key Projects for 2019/2020
Appendix B – Waste Missed Bins data for 2019-2020.

17. CONTACT OFFICERS

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18.   BACKGROUND PAPERS

18.1   None.